

Fall 2003

Overview

Emergency planning and management are increasingly recognized as critical to the operations of colleges and universities, and require closer partnerships with first responders at the federal, state and local levels. More than ever before, emergency planning requires close coordination among the responding departments within an institution – public safety, EH&S, public information officers, residence hall directors, student life, information technology, and managers of facilities housing hazardous materials. This workshop will provide an update on recent federal plans and requirements, and will include several sessions on “lessons learned” and sharing of best practices among higher education institutions in New England. Topics will include an update on the Homeland Security Presidential Directive - 5 for the National Incident Management System, an overview of Boston’s Corporate Emergency Access System (CEAS), working with first responders, designing tabletop exercises, security, and sessions on specific hazards such as bomb threats, biohazards, shelter setup, and working with the media. Presenters will include experts and practitioners in the field of emergency management.

The program is designed not only for those that deal with emergencies, but also for those with a responsibility or interest in improving the emergency system at their campuses. There will be ample opportunity to meet your colleagues during breaks to continue discussions.

We encourage your institution to include your Local Emergency Planning Committee in your planning process and to invite them to attend this conference.

For more information contact:

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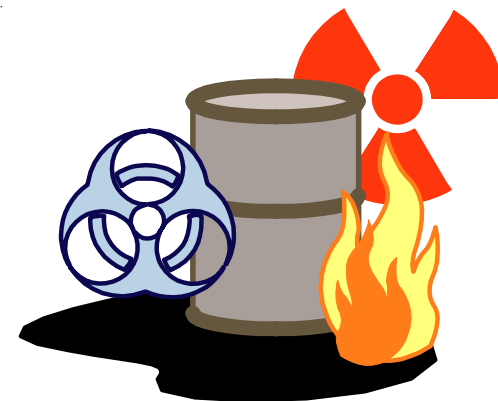
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Emergency Management Tools for Colleges and Universities



October 30, 2003

Sheraton Framingham Hotel

1657 Worcester Road

Framingham, MA 01701-5483

(508) 879-7200

Co-sponsors:

The Boston Consortium for Higher Education

EPA New England

Federal Emergency Management Agency

Harvard University

Emergency Management Tools for Colleges and Universities

Agenda

- 8:15 **Registration & Continental Breakfast**
 9:00 **Opening Comments:** *Robert W. Varney, Administrator, EPA New England*
 9:15 **Homeland Security for New England:** *Daniel Craig, Regional Director*
Federal Emergency Management Agency (FEMA)
 9:30 **National Incident Management Systems (NIMS):** Directions and Implications: *Jim Hall, FEMA*
 10:15 **BREAK**
 10:30 **Breakout Sessions I**

Session A	Session B	Session C
Physical Security <i>Jim Hall - FEMA</i> <i>Jim Gaffey - EPA New England</i>	The Red Cross: Shelter Operations Management on Your Campus <i>Peggy Jimenez - The Red Cross</i>	Facing the Media: Knowing Your Requirements Under NIMS <i>Linda Polach, Channel 5 News (invited)</i>

- 12:00 **Lunch**
 1:30 **Breakout Sessions II**

Session D	Session E	Session F
New England Electronic Crimes Task Force <i>US Secret Service</i>	Emergency Planning - Perspectives from Three Universities <i>Joseph Griffin - Harvard University</i> <i>Bill Van Schalkwyk - MIT</i> <i>Peter Schneider - Boston University</i>	Exercise the "Plan" <i>William Trotter - Worcester Emergency Management Agency</i>

- 2:15 **Breakout Sessions III**

Session G	Session H	Session I
Bomb Threat Procedures <i>Christopher Porreca - Bureau of Alcohol, Tobacco, & Firearms</i>	First Responders - What Happens in the First Two Hours of an Emergency Situation <i>Elan Gandsman - Yale University</i>	CEAS - Getting Boston Back on its Feet After an Emergency Situation <i>Peter Judge - MEMA</i> <i>Stephen Morash - BEMA</i>

- 3:00 **BREAK**
 3:15 **Closing** - Next Steps: How Do We Keep the Momentum Going?
 4:00 **Adjourn**

Note: Speakers and topics are subject to change.

Registration Form

- **Register on-line!** or return this portion of the brochure with payment.
- Please make your checks payable (in US funds) to The Boston Consortium (TBC). VISA and MasterCard are also accepted. Seminar fee of \$75.00 includes all presentations and meals.

Deadline for registration is October 17, 2003.

- Please print:
- Name: (Last, First, MI) _____
- College or Other Affiliation: _____
- Title: _____
- Address: _____
- City: _____ State: _____ Zip: _____
- Phone: _____ Fax: _____
- E-mail: _____

- Credit Card: ☐ VISA ☐ MasterCard
- Credit Card Number: _____ Expiration Date: _____

- In order to ensure appropriate accommodations for each breakout session, please identify the breakout sessions you plan to attend. Please pick one session from each column:

- | Breakout Sessions I | Breakout Sessions II | Breakout Sessions III |
|---|--|---|
| <input type="checkbox"/> Physical Security | <input type="checkbox"/> Electronic Crimes | <input type="checkbox"/> Bomb Threats |
| <input type="checkbox"/> Red Cross - Sheltering | <input type="checkbox"/> Emergency Planning | <input type="checkbox"/> First Responders |
| <input type="checkbox"/> Facing the Media | <input type="checkbox"/> Exercise the "Plan" | <input type="checkbox"/> CEAS |

- Please send payments to:
- June Kevorkian, Program Manager
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REGISTER ON-LINE at <http://www.boston-consortium.org>

Visit our web site at www.epa.gov/ne/assistance/univ/index.html

For more information on the Sheraton Framingham Hotel (i.e., directions and reservations), please visit <http://www.starwood.com/sheraton/index.html>